

Board Opportunity

Join the Board of The Infants' Home and make a difference in the lives of children and families.



About The Infants' Home

The Infants' Home Child and Family Services integrates early childhood education, early intervention, and allied health services to create opportunities for young children and their families. We impact over 1400 children and families each year. One-third of our onsite services are directed to children with additional needs or living in vulnerable circumstances. We currently operate integrated long day care and an early intervention clinic in Ashfield, and family day care, family support and community education programs throughout Greater Sydney.

Since 1874 we have protected children at risk and guided families to build their strength, skills, and confidence to create a more positive future for themselves. As we celebrate 150 years of serving our community in 2024-2025, now is the time to join the Board of this incredible, historic children's charity.

We are at a critical juncture in our history with changing funding environments and demographics offering a unique opportunity to pivot and expand our reach.

Director Opportunities at The Infants' Home

Due to retirements and existing vacancies, The Infants' Home is looking for at least two Non-Executive Directors to join our Board. With succession planning in mind, we are seeking Directors who have potential for future Board leadership roles.

We are seeking Directors with the following skills and experience:

- Governance – Director's duties, strategic planning, board/management interplay
- Finance – financial literacy, business acumen
- Risk – non-financial risk, work health and safety
- People – change management, succession planning, leadership
- Marketing – stakeholder engagement, digital marketing
- Property – analysing and executing property transactions, property management
- Leadership – capability to step into a Board/Committee Chair role in future

While not essential, we would look favourably on candidates with the following skills/experience:

- Fundraising – philanthropy and fundraising
- Sector – early childhood education/health/NDIS/disability services

Directors will align with our organisational values of *Integrity, Inclusion, Partnership, Excellence* and *Discovery* and be committed to our mission of *each child, every opportunity – today and tomorrow.*

About The Infants' Home Board

The Infants' Home Board meets 6-8 times a year (meetings are 3 hours) at our premises in Ashfield. The Board also holds a full-day strategy meeting annually. In person attendance is preferred.

The Board Finance Audit and Risk Committee meet 5 times a year (meetings run for 60-90 minutes) either at our premises in Ashfield or online.

Directors are appointed by the Board or elected by members for three-year terms. Directors perform their duties on a voluntary basis.

Learn more about our Board Directors and our organisation on our website: theinfantshome.org.au



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How to apply?

If you are interested in joining our Board, please send your **resume** and a brief **covering letter** highlighting your experience and how you would add value to The Infants' Home to:

Elizabeth Robinson, Chief Executive Officer at ceo@theinfantshome.org.au

Please submit your application by **16 August 2024**.

Anticipated Recruitment Timeline

August	September	October/November
<ul style="list-style-type: none">• Applications close• Applications reviewed by Board	<ul style="list-style-type: none">• Interviews of preferred candidates• Reference checks	<ul style="list-style-type: none">• Appointments of new directors• Allocation of Board/mentor buddy for each new Director• Comprehensive induction

As we are seeking multiple Directors, appointments and onboarding may be staggered throughout Q4, 2024 and Q1, 2025.

Diligence Requirements

Directors must satisfy the suitability of responsible persons criteria specified by the Australian Charities and Not-for-Profits Commission (ACNC) and meet the fit and proper person requirements of the Australia Children's Education and Care Quality Authority (ACECQA) and other regulators. If appointed to the Board of The Infants' Home, Directors must provide the following:

- Director ID number
- National Police Check
- Working with Children Check
- PRODA ID number
- Recent police check (within past six months).
- National Personal Insolvency Index Bankruptcy search (within past three months)
- Current and historical personal name extract search of ASIC (within past three months)

More Information

For more Information about The Infants' Home please visit our website (www.theinfantshome.org.au).

You can also see some of our work in action by following The Infants' Home on Facebook, Instagram or LinkedIn.