

The Infants' Home Corporate Volunteer Program 2022

Thank you for considering The Infants' Home as a place to volunteer. Volunteering at The Infants' Home is a great team building activity for you and your organisation. Hundreds of volunteers work with us each year to help maintain our equipment and beautiful grounds, create resources for children, support events, and contribute to a clean and pleasant environment for children, families and staff. Wednesday is our scheduled corporate volunteer day.

About The Infants' Home

The Infants' Home is a not for profit charity that provides award-winning integrated early childhood education, family day care, early intervention and support services to thousands of children from birth to school age, and their families. The Infants' Home began as a rescue operation and orphanage for abandoned babies in 1874. For almost 150 years we have challenged conventional wisdom to protect children at risk and strengthen families living with vulnerabilities, so they can break the cycles of hardship, fear and hopelessness that affects so many lives. We were one of the first organisations in NSW to pioneer a range of care options to meet the needs of young children and their families, including long day care and family day care. Thirty percent of our onsite services are targeted to support children and families living with vulnerabilities or who have additional needs. Each day across our four onsite Early Childhood Education and Care centres, we care for almost 300 children. Our centres operate Monday to Friday, 7.00 am to 6.00 pm, 52 weeks a year, excluding public holidays.

Volunteering at The Infants' Home

As a registered charity we rely on volunteers to support our work with children and families. Volunteering is an opportunity for your team to help us fulfil our mission to provide *each child every opportunity*.

What's involved? With 10 playgrounds, four children's services, lots of buildings, equipment and gardens that require regular maintenance, as well as a schedule of annual events, we appreciate your help!

Volunteering with us is a mix of indoor and outdoor activities to help maintain and

support our operations. No two volunteering days are alike. The maximum group size is 10, and we require that a **minimum of five volunteers attend on the day**.

Volunteer tasks

Some of the activities on offer include: gardening, leaf-blowing, high pressure water cleaning, washing toys, cleaning/tidying sheds, painting, assembling equipment and furniture, mowing lawns, covering children's books in contact, helping set up/run/pack up for events, preparing materials for children's activities and administrative tasks. Each volunteer day is different, and scheduled tasks vary from week to week depending on the needs in our services.



Schedule for the day

Arrive by 8.50 am for a 9.00 am induction. Morning tea is 11.00 am - 11.30 am and the lunch break is 1.00 pm - 1.45 pm. Your day will finish between 3.00 pm and 3.30 pm.

What to wear and bring

- Clothes for outdoor/gardening work: closed toed, comfortable shoes; hat and sunglasses; sleeved tops
- Corporate t-shirt or hat if available
- Refillable water bottle—filtered water is available on site
- Sunscreen
- Face mask.

Catering

The Infants' Home will provide morning tea and lunch. Information about dietary requirements will be sought in advance of the volunteer day. We ask that volunteers not leave our site during the day. Lunch will be catered for volunteers on the day. **Please note that we are a nut free service and that foods containing nuts are not permitted to be consumed or brought onsite.**

Costs A non-refundable booking fee of \$350 is required to secure a volunteer place for your organisation. This fee covers catering for the group as well as our staff and administrative costs for running the day. You will be invoiced and payment will be required four weeks prior to your volunteer day. There are also additional packages available that you can choose to fund as part of your volunteer day. Please see over page for details.

Cancellation

A minimum of five volunteers are required to attend to make the day worthwhile. If fewer than five volunteers are available on the day, or the volunteer booking is cancelled with less than two weeks' notice, the booking fee will be forfeited.

COVID Safety

We are committed to the health, safety and wellbeing of all of our children, families, staff and volunteers. All corporate volunteers will need to be fully vaccinated for COVID-19 with a TGA approved vaccine, and they will need to show their vaccination certificate (paper or digital) to our staff upon check in to our premises. Masks will need to be worn indoors, and physical distancing and hand hygiene practices will be required. Depending on when a team volunteers, there may be other COVID-safe requirements in place, based on current advice from the NSW Departments of Health and Education. Volunteers will be informed of the COVID-Safe plan prior to the volunteer day and on arrival. It is expected that volunteers meet all requirements to participate.

Getting to and parking at The Infants' Home

Onsite parking is reserved for parents and is not available to volunteers. Volunteers who drive will need to park on surrounding streets. We ask that volunteers avoid parking on Henry Street as we aim to keep this free for parents to park to drop off and pick up their children. The Infants' Home is a 15-minute walk from Ashfield Station and is also close to bus stops located on Parramatta Road and Frederick Street. Check public transport details at 131500.com.au.

2022 Corporate Volunteering Packages

Standard Volunteer Package	Description	Contribution
<p>Standard Corporate Volunteering Package (for 5 to 10 people), which includes catering. *Please note, there is a five person minimum.</p>	<p>Structured, supervised volunteering and team bonding experience. Volunteers work in small teams to help keep our vast gardens, grounds, playgrounds and early education centres in top shape, and to contribute to the success of our programs and events for children and families. Included: Induction, morning tea (coffee, tea, biscuits and fresh fruit) and lunch (mixed sandwiches catered by a local Café).</p>	\$350 + GST
Additional Projects	<p>Want to make a bigger contribution? Below are projects you can be involved in which will be billed in addition to the Standard Corporate Volunteering Package.</p>	Additional Project Donation
Christmas Wrap-up	<p>Help us out with some of our last volunteer events of the year with the Christmas Wrap-up fundraiser. Parents and staff drop of presents to be wrapped beautifully by the volunteers. Cost is for the purchase of wrapping paper, ribbons and gift tags.</p>	\$200 + GST
Staff Event Support. Help host one of our staff and team building events	<p>Each year we hold a series of staff lunches and/or morning teas so our team, who work across our vast site, can come together to celebrate special events. Your support recognises our staff who provide essential support services for children and families in the community. And you are invited to join in! Volunteers set up for meal service, cook the BBQ or set up morning tea, join us for the event and help pack up. Your additional contribution assists with catering costs.</p>	\$500 + GST
Garden Perk-Up	<p>Your team can help install/set up a veggie patch or plant new flowers to enable children to learn to care for their environment, develop muscle strength and coordination, and gain self-confidence. Your additional contribution assists in the purchase of plants and equipment.</p>	\$250 + GST
Lawn Makeover #1 and #2. Conducted twice annually, requires a team of at least eight people each time.	<p>The Infants' Home's vast gardens are a green oasis for the children, many of whom live locally in units. Our main lawn is where our events are held, and where touch footy, yoga, mindfulness and other children's physical development sessions take place. This project is key to maintaining our green spaces. Your contribution helps cover: full day hire of lawn plugging machine, 10 bags of fertiliser, 10 bags of topsoil.</p>	\$2,500 + GST
The Sandpit Refresh. One available each year. (Requires larger group of volunteers, usually over two days).	<p>Sandpits offer great opportunities for children's creative play. Our five early education and care centres have ten sandpits that require the replacement of 25 tonnes of sand each year!</p> <p>Your contribution will help cover the cost of 25 tonnes of sand and delivery, wheelbarrow and shovel hire.</p>	\$4,600 + GST

*All pricing for activities is at cost for the purchase/hire of required equipment.